

## **2025/2026 ADMISSIONS POLICY FOR THE NURSERY CLASS**

If your child was born between 1<sup>st</sup> September 2021 and 31<sup>st</sup> August 2022 then you can apply for a place for them at our nursery for September 2025.

There are 30 available places,

### **30 Hours Per Week Funded Nursery Provision Offer**

The Government has proposed changes to the funding of Early Years provision for 3 and 4 year olds from 2017. As a result of these changes, Camden Local Authority will no longer fund full-time (30 hours per week) Nursery provision from September 2017. Instead, schools will receive funding for only the 15 hours of free Nursery entitlement and the children of working parents who meet the criteria will become eligible for an additional 15 hours funded childcare. In order to try and support the school meeting the cost of the full time provision offered to all children, working parents who are eligible for the additional 15 hours of funded Nursery hours will be asked to apply for this funding. The school office will provide details with more information on whether or not they are eligible to apply for this additional funding and how to apply.

Nursery children are non-compulsory school age and the following procedures and criteria will apply.

### **Application Procedures and Timetable:**

To apply for a place at St Patrick's Nursery, you will need to complete and return the **Supplementary Information Form (SIF)** attached to this policy and return it, in person, to the school office, accompanied by the child's Certificate of Baptism and proof of residency by **15 January 2025**.

**Please also be aware that admission to Nursery class does not guarantee admission to Reception class and Years 1 to 6. Parents must separately apply for a primary school place, following the published Admissions Policy for Reception class and Years 1 to Year 6 classes for the year of admission.**

### **Pupil Numbers**

The Governing Body will ensure that the number of pupils in each year group will be such as to conform to statutory legislation. In accordance with the Government's policy to limit class sizes, a maximum of 30 pupils will be admitted to the Nursery class.

### **Nursery Class applications**

In order to make a full application for a place in the School's Nursery Class you should complete a St Patrick's Nursery Application Form and hand it in at **St Patrick's school office**.

### **Oversubscription Criteria**

Whenever there are more applications than places available, priority will always be given to Catholic applicants in accordance with the oversubscription criteria listed below.

Where there are more applications than places available, places will be offered according to the following order of priority:

**In prioritising applications in each of the below oversubscription criteria, first priority will be given to children who will have a brother or sister attending a Reception, Infant or Junior class in St Patrick's Catholic Primary School at the proposed date of admission.**

1. Catholic 'looked after' children and Catholic previously 'looked after' children.
2. Baptised Catholic children who are resident in the parish of Our Lady Help of Christians
3. Other baptised Catholic children.

4. Other “Looked After” children previously looked after children
5. Catechumens and baptised members members of an Eastern Orthodox Church
6. Children of other Christian denominations.
7. All other applications.

**Tie-breaker**

In the event of there being insufficient vacancies to offer places to all applicants in any of the categories detailed above, priority will be given to children whose parents'/carers' residential address is the shortest distance from the main gates of St Patrick's School when measured in a straight line on a map. Distances will be measured from the front door of the applicant's home address to the main entrance of the School using Camden's distance measuring system.

**Twins or multiple births**

In cases where multiple siblings tie for the last available place, then all will be offered a place, even if this exceeds the planned admission number.

**Waiting List**

Unsuccessful candidates will be offered the opportunity to be placed on a waiting list. This waiting list will be maintained in order of the oversubscription criteria and not in the order in which the applications are received or added to the list. Names are normally removed from the list after one full year unless parents/carers submit a written request asking for their application to remain on the waiting list.

**Interpretation of terms used in the Admissions Policy and Admissions Criteria**

<b>Applicants</b>	The parents and/or carers submitting an application for a place on behalf of a child.
<b>Parent</b>	The adult or adults with legal responsibility for the child
<b>Sibling</b>	i) all natural brothers or sisters, half brothers or sisters, adopted brothers or sisters, stepbrothers or sisters, foster brothers or sisters, whether or not they are living at the same address; and ii) the child of a parent's partner where that child lives for at least part of the week in the same family unit at the same home address as the child who is the subject of the application.
<b>Home Address</b>	The home address refers to the address where the child usually lives with a parent or carer, and will be the address provided in the Common Application Form (“CAF”). Where parents have shared responsibility for a child, and the child lives for part of the week with each parent, the home address will be the address given in the CAF, provided that the child resides at that address for any part of the school week.
<b>Catholic</b>	A baptised person who is a member of a Church in full communion with the see of Rome. This includes the Eastern Catholic Churches. This will normally be evidenced by a certificate of baptism in a Catholic church or a certificate of reception in to the full communion of the Catholic Church. For the purposes of this policy it includes a looked after child who is part of a Catholic family where the priests reference demonstrates that the child would have been baptised or received if it was not for their status as a looked after child (e.g. a child in the process of adoption by a Catholic family)
<b>“looked after child”</b>	A ‘looked after child’ has the same meaning as in section 22(1) of the Children Act 1989, and means any child who is (a) in the care of a local authority or (b) being provided with accommodation by them in the exercise of their social services functions (e.g. children with foster parents) at the

	<p>time of making application to the school.</p> <p>A 'previously looked after child' is a child who was looked after, but ceased to be so because he or she was adopted, or became subject to a child arrangements order or special guardianship order. Included in this definition are those children who appear (to the governing body) to have been in state care outside of England and who ceased to be in state care as a result of being adopted.</p>
<b>Adopted</b>	An adopted child is a child who has been adopted from care and whose parents can give proof of this status.
<b>Child Arrangements Order</b>	A Child Arrangements order is an order under the terms of the Children Act 1989 s.8 settling the arrangements to be made as to the person with whom the child is to live. Children 'looked after' immediately before the order is made qualify in this category.
<b>Special Guardianship Order</b>	A special guardianship order is an order under the terms of the Children Act 1989 s.14A which defines it as an order appointing one or more individuals to be a child's special guardian(s). A child who has been 'looked after' until the order is made qualifies under this category.
<b>Christian</b>	A member of one of the Churches that is a member of "Churches Together in Great Britain and Ireland" or of the Evangelical Alliance.